



4th August 2007

To All SFR Holders,

Please find attached the draft agenda for NORMAC 66. The NPFIO and NORMAC meetings are scheduled to take place at the Brassey Hotel, Belmore Gardens & Macquarie St., Barton, Canberra as follows:

Tuesday 28th August

NPFIO: commencing at 2.30

Wednesday 29th August

NPFIO: 8.30 - 5.30

Thursday 30th August

MRAG Presentation on the NPF ITQ report: 8.30 - 12.30

NORMAC 65: 1.30 - 5.00

Friday 31st August

NORMAC 65: 8.30 -10.30

NORMAC/ AFMA Board meeting: 11.00- 12.30 (MAC members only)

NORMAC 65: 1.45 - 4.00

Industry members are requested to note that first part of the industry meeting will commence at 2.30pm on Tuesday 28th August so please arrangement flight bookings accordingly.

5 rooms have been put aside at the Brassey Hotel under the name of NORMAC/ AFMA for observers. The rate is \$155 including breakfast. As accommodation is very difficult to get in Canberra at this time so please contact the hotel on **02 62733766** as soon as possible if you wish to secure a room.

Observers wishing to attend these meetings are requested to advise me accordingly by **COB Friday 24th August** so that meeting and catering arrangements can be finalised. Observers who wish to speak to an item on the meeting agenda during the NORMAC meeting are requested to seek permission from the Chairman prior to the meeting. This can be done by either contacting Stuart Richey or myself. My contact number is 0411 426469.

Regards,

Annie Jarrett
NORMAC Executive Officer