



**Australian Government**

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**Australian Fisheries Management Authority**

# **AUSTRALIAN FISH EXPORT STATISTICAL DOCUMENT PROGRAM**

DEPARTMENT OF AGRICULTURE,  
FISHERIES AND FORESTRY

Book Number

**SDS01**

# AUSTRALIAN FISH EXPORT STATISTICAL DOCUMENT PROGRAM

## GENERAL INFORMATION

### Purpose

Regional Fisheries Management Organisations (RFMOs) have established Statistical Document Schemes to collect more accurate and comprehensive data on tuna and tuna-like species through monitoring trade. The schemes are an integral part of the management arrangements for these species which are aimed at ensuring the long term viability of these valuable fisheries.

The Australian Fish Export Statistical Document Program is designed to facilitate the trade of Australian product by covering the international statistical document requirements for exports of Swordfish (*Xiphias gladius*), Bigeye Tuna (*Thunnus obesus*) and Northern Bluefin Tuna (*Thunnus thynnus/orientalis*) from Australia. It will also provide valuable information on the global catch and sale of these species.

### Who should complete this logbook

**The form needs to be validated by a Registered Signatory of an Authorised Government Agent.**

The Australian Government Department of Agriculture, Fisheries and Forestry has appointed holders of Fish Receiver Permits as **Authorised Government Agents** for the purpose of validating the statistical documents.

Fish Receiver Permit holders must supply a list to the Australian Fisheries Management Authority (AFMA) of individuals who have the authority to sign the statistical document on behalf of the Permit holder. Only individuals on these lists are eligible to validate the statistical documents as **Registered Signatories**.

The last Authorised Government Agent to handle the consignment before the product leaves Australia must validate the statistical document. If you are an Authorised Government Agent and forwarding the consignment to an establishment in Australia that is not an Authorised Government Agent, you should complete and validate the form.

Sections 1 – 7 of the form must be fully completed unless otherwise stated, noting that Section 7 needs to be signed by a registered signatory and stamped with the Fish Receiver Permit Stamp. The white original copy remains with the consignment and the Import Section is completed at the point of import.

### Use of data

The Australian Government will provide the Secretariats of the relevant RFMOs with bi-annual export and input data summaries. This information will provide the basis for monitoring catches and trade, and also provide additional data for scientific assessments.

### General

Place the writing template under the green page to prevent any marking of the next set of forms. All entries must be made in black or blue ball point pen.

Each page of the logsheet is uniquely numbered and is in triplicate.

- The **white** original Fish Export form will need to accompany the consignment of product when it is exported.
- The **yellow** copy must be retained by the Fish Receiver Permit holder who validated the form. This copy should be retained for your records and be produced on request by an Authorised officer for inspection.
- The **green** copy must be mailed back to AFMA.

AFMA is the Government Agency responsible for the day-to-day management of the program.

### Submission of Logsheets

The **green** copy must be returned to AFMA in date order in either the reply paid envelope provided or posted to:

The Logbook Coordinator  
Australian Fisheries Management Authority  
Box 7051  
Canberra Business Centre ACT 2610

by the 7th day of the following month eg; logsheets for March are due by the 7th of April.

Postage is required if using envelopes other than the reply paid envelopes provided.

## PRODUCT

F Fresh

FR Frozen

## GEAR CODES

LL Longline

HAND Handline

SURF Surface fisheries  
unclassified (to cover pole  
and line)

OT Other

UNCL Unspecified methods

TROL Troll

PS Purse seine

RR Rod and reel

## CODES FOR PROCESSING METHODS

RD ROUND or WHOLE – no  
processing

GG GILLED and GUTTED –  
processed with **only** the gills  
and gut removed

OT OTHER – should include  
any processing method not  
covered elsewhere

FL FILLETED – processed with  
the trunk of the fish cut into fillets

DR DRESSED – processed with  
gills, gut, gill plates, tail or  
fins trimmed or removed

ST STEAK – processed with  
the trunk of the fish cut into  
steaks

# HOW TO COMPLETE THIS LOGBOOK FOR EXPORTS OF

## SWORDFISH, BIGEYE TUNA & NORTHERN BLUEFIN TUNA

The authorised signatory of the Licensed Fish Receiver should ensure Sections 1 – 7 are completed and that all information is true and correct to the best of their knowledge. The authorised signatory should ensure that a Statistical Document form is completed for each export consignment. There may be occasions when a number of species landed from a number of vessels will be covered on the one form. Separate forms are to be used for product from different Areas of Catch. Additional forms may be used where extra space is required to complete section 5. All forms relating to a consignment must accompany that consignment.

### Who should complete this logbook

- Circle the specie/s to be exported.
- **Section 1** – write the name of the country to which the vessel is registered or flagged. For Australian registered vessels write “Australia”.
- **Section 2** – fill in the name(s), registration number(s) and length of the vessel(s) that harvested the product. Note several vessels can be written here if the catch from those vessels are to be exported in the one consignment.

The Indian Ocean Tuna Commission (IOTC) vessel record number must also be provided if the vessel is registered on the IOTC vessel registration (Only applies to vessels 24 metres and over). The IOTC vessel registration number can be obtained from the IOTC website: [www.iotc.org](http://www.iotc.org)

- **Section 3** – write the location (City and State) where the product will leave Australia.
- **Section 4** – tick either (f) Western Pacific Ocean or (g) Indian Ocean – refer to the Area of Competence map on the writing template. A separate form should be used for each area of catch.

**Export Section:** NOTE that Sections 5 & 6 should be completed for all Swordfish, Bigeye Tuna or Northern Bluefin Tuna product.

- **Section 5** – Complete each part as describe below or consult instructions on the writing template for more information.

**Species** – write species name. NBT should be recorded as individual fish.

**Product** – identify the product as fresh (F) or frozen (FR). One row should describe one product type.

**Type** – identify the type of product being shipped as either round or whole (RD), gilled and gutted (GG), dressed (DR), fillet (FL), Steak (ST) or other (OT). For OT describe the type of products in the shipment. More detailed descriptions are provided on the writing template.

**Gear Code** – Identify the gear type which was used to harvest the fish using the list provided on the writing template. For OTHER TYPE, describe the type of gear. The likely codes for Australian operations are LL for longline, PS for purse seine, TROL for troll and SURF for surface fisheries unclassified (to cover pole and line).

**Net Weight** – write the processed weight for each product type in kilograms.

**Number of Fish or Tag Number** – if type is RD, GG or DR fill in the number of fish. For NBT, fill in the tag number or write “1” if no tag is present.

- **Section 6** – Exporter Certification: The person or company exporting the fish shipment must ensure all information fields are completed. A company stamp may be used as long as all the relevant information is completed.
- **Section 7** – Government Validation: A registered signatory from an Authorised Government Agent should complete this section. The Australian Government Department of Agriculture, Fisheries and Forestry has authorised holders of Fish Receiver Permits to validate the forms on behalf of the Government. This section should be stamped with the Fish Receiver Permit holder seal/stamp.

### **Import Section:**

- **Section 8** – The form remains with the consignment and the Import Section is completed at the point of import.



# AUSTRALIAN FISH EXPORT STATISTICAL DOCUMENT

<b>DOCUMENT NUMBER:</b>	<b>SPECIES NAME: SWORDFISH / BIGEYE TUNA / NORTHERN BLUEFIN TUNA</b>
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<b>CATCH / LANDING INFORMATION (Sections 1 to 6 must be completed before validating the document)</b>									
1. FLAG COUNTRY OF CAPTURE VESSEL									
2. NAME OF CAPTURE VESSEL(S)			REGISTRATION NUMBER(S)			VESSEL LENGTH (m)		IOTC Record No. (if applicable)	
3. POINT OF EXPORT		City			State			Country: <b>AUSTRALIA</b>	
4. AREA OF CATCH	(a) North Atlantic	(b) South Atlantic	(c) Mediterranean	(d) Eastern Pacific*	(e) Pacific-Box*	(f) Western Pacific	(g) Indian Ocean		
*The Pacific Ocean is divided into EASTERN and WESTERN at 150°W, except the 'Pacific Box' that extends from 4°S to 60°S and 130°W to 150°W									

<b>EXPORT SECTION (IMPORTANT NOTE: Complete all details for Swordfish, Bigeye Tuna and Northern Bluefin Tuna)</b>					
5. DESCRIPTION OF FISH (One line describes one product type)					
Species	Product (a) F/FR	Type (b) RD/GG/DR/FL/ST/OT	Gear Code (c)	Net Weight (kg)	Number of Fish or Tag Number for NBT (if applicable)

(a): F=Fresh, FR=Frozen      (b): RD=Round or whole, GG=Gilled and Gutted, DR=Dressed, FL=Fillet, ST=Steak, OT=Other, describe the type of product, \_\_\_\_\_  
(c): See writing template for list of gear codes. When the Gear Code is Other (OT), describe the type of gear, \_\_\_\_\_

6. EXPORTER CERTIFICATION. *I certify that the above information is complete, true and correct to the best of my knowledge and belief.*  
(Note for Swordfish caught in Atlantic: For export to countries that have adopted the ICCAT alternative minimum size of swordfish, the exporter must certify that the above listed Atlantic swordfish are greater than 15kg (33lb.) or if pieces were derived from a swordfish weighing > 15Kg.)

Name	Company Name	Licence Number (if applicable)
Address	Signature	Date

7. GOVERNMENT VALIDATION. **(Section 7 must be completed and stamped by the Authorised Government Agent)**  
*I being an authorised signatory approved by the Australian Government Department of Agriculture, Fisheries and Forestry, certify that the above information is complete, true and correct to the best of my knowledge and belief.*

Name		Title		Accredited Seal of Authorised Government Agent
Address				
Date	Net Weight of Consignment (Kg)	Signature		

8. IMPORT SECTION: *I certify that the above export information is complete, true, and correct to the best of my knowledge and belief.*

Final Point of Import	City	State/Province	Country	Date
Importer Certification (Intermediate Country) (if applicable)				
Name			Date	Licence Number (if applicable)
Address			Signature	
Importer Certification (Final Destination of Shipment)				
Name			Date	Licence Number (if applicable)
Address			Signature	