**AFMA Research Committee (ARC)**

**Full Research Proposal** **(Please complete all sections 1-4 inclusive):**

|  |
| --- |
| **SECTION 1 - ADMINISTRATIVE SUMMARY**  |
|  |  |  |  |
| Project title:  |   |
|  |
| **Applicant:** |   |
|  |
| **Contacts** |
| Administrative |  |  |  |
| Title/Name: |   | Phone: |   |
| Position: |   | Email: |   |
| Organisation: |   | Postal address: |   |
| Principal Investigator |
| Title/Name: |   | Phone: |   |
| Position: |   | Email: |   |
| Organisation: |   | Postal address: |   |
| Co-investigator (s) |
| Title/Name: |   | Phone: |   |
| Position: |   | Email: |   |
| Organisation: |   | Postal address: |   |
| Co-investigator (s): |
| Title/Name: |   | Phone: |  |
| Position: |   | Email: |   |
| Organisation: |   | Postal address: |   |
|  |  |  |  |
| **Planned Start and End Date** |
| Start Date: |  | End Date: |  |
| **SECTION 2 - PROJECT SUMMARY** |
|  |
| **PROJECT BUDGET:** |
| **Financial Year** | **AFMA** | **Applicant** | **Other** |
|  | $0.00 | $0.00 | $0.00 |
|  | $0.00 | $0.00 | $0.00 |
|  | $0.00 | $0.00 | $0.00 |
| **Totals** | $0.00 | $0.00 | $0.00 |
|  |  |  |
|  |  |  |
|  |  |  |  |
| **Flow of Benefits:** |
| Fishery | Commercial | Recreational | Traditional |
|  |  |  |  |
|  |
| **SECTION 3 – PROJECT DESCRIPTION** |

**Background**

**Consultation** *(consultation with the relevant fisheries manager or senior manager when developing the application is highly recommended)*

**Objectives:**

**Needs:**

**Planned outcomes, benefits and extension:**

**Methods:**

**Performance Indicators**

**Risk Analysis**

**Related Projects and Research Capacity**

**SECTION 4 - Schedule of Payments**

Instructions: **As a general rule, up to 10% of the total project cost may be provided as an initial payment and a minimum of 30% of the total project cost must be left for the draft and/or final report. The remaining 60% of the project cost should be divided throughout the milestones to reflect the costs of delivering each milestone. Projects should not begin until 1 August and cannot have any milestones due in June of any given year. Should you need to make alternative arrangements please contact the Research Section before submitting your application**

|  |  |  |
| --- | --- | --- |
| **Milestones** *Details on each milestone must provide sufficient information to justify the milestone cost.The description field will describe the work to be completed for that milestone with the justification field elaborating further on the categories of cost - for example salary splits, details of travel.* | **Deliverable date (Please refer to instructions)** | **Schedule of AFMA payment(s)** |
| Initial payment on signing of contract |  | $0.00 |
|  |  | $0.00 |
|  |  | $0.00 |
|  |  | $0.00 |
|  |  | $0.00 |
|  |  | $0.00 |
|  |  | $0.00 |
|  |  | $0.00 |
| Draft final report |  | $0.00 |
| Final report |  | $0.00 |
| **TOTAL** |   | $0.00 |

**SECTION 5 - Description of Milestones**

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone:** |  | **Date:** |  |
|  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Financial Year** | **Salaries** | **Travel** | **Operating** | **Capital** | **Total** |
|   | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** |

**Description:**

**Justification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone:** |  | **Date:** |  |
|  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Financial Year** | **Salaries** | **Travel** | **Operating** | **Capital** | **Total** |
|   | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** |

**Description:**

**Justification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone:** |  | **Date:** |  |
|  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Financial Year** | **Salaries** | **Travel** | **Operating** | **Capital** | **Total** |
|   | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** |

**Description:**

**Justification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone:** |  | **Date:** |  |
|  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Financial Year** | **Salaries** | **Travel** | **Operating** | **Capital** | **Total** |
|   | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** |

**Description:**

**Justification:**

**Special Conditions**

**Instructions:** *If relevant, this field will be used to assist in contract preparation for any special conditions. Examples of special conditions may relate to IP, marine spatial closures (including access) or any other clauses not specifically contained in the contract.*

**Instructions:** *Identify the appropriate Intellectual Property category applicable to this application. Choose ONE from below:*

|  |  |
| --- | --- |
| **Code**  | **Description** |
| **1** | Published, widely disseminated and promoted, and/or training and extension provided. Relates mainly to outputs that will be available in the public domain |
| **2** | Published, widely disseminated and promoted, and/or training and extension provided. Related products and/or services developed. Relates mainly to outputs that will largely be available in the public domain, but components may be commercialised or intellectual property protected.  |
| **3** | Published, widely disseminated and promoted, and/or training and extension provided. Related products and/or services developed. Relates mainly to outputs that may have significant components that are commercialised or intellectual property protected.  |

The following IP category applies to this application:

**Data management**

I have searched for existing data ( refer to guidelines on how to search the Australian Spatial Data Directory and Oceans Portal:

[Yes / No]

Provide a brief description of the resulting data from the project and how this data will be stored for future protection and access:

Data management should include a description of the data to be produced by the research and show details on the following aspects:

|  |  |
| --- | --- |
| Data security or privacy issues, applying to the data |   |
| Nominated data custodian |   |