## Data request form

**Date of request:**

**Details of person requesting the data**

Full name:

Position:

Organisation:

Address:

Phone:

Email:

1. What is the purpose for which the data is requested?
2. If you are requesting data for a research project, what is the purpose of the research? Please provide the research project proposal and a description or examples of the proposed research outputs.
3. What is the exact data you are requesting?
4. Fishery/ies:
5. If applicable, boundary co-ordinates. These must be provided as a square or rectangle in decimal degrees.
6. Date range and time periods (eg, 1 July 2018-31 June 2020, annual or financial year, fishery season, daily, monthly, other)
7. Data description:

* Catch data: Specify the type of catch data you are requesting: species (scientific and common name), retained and/or discarded, number and/or weight
* Effort data: method, unit of effort (eg, no shots, hooks, trawl hrs etc)
* Data source: logbooks, CDRs, Observer, E-monitoring, other
* For finer scale spatial data: depth, grid size (eg one degree square), other

1. Explain how the data will be used to achieve the purpose of the request.
2. If the data requested is not at the same, or broader, resolution as described in section 6.1.3 of the [AFMA Information Disclosure Policy](https://www.afma.gov.au/about/fisheries-management-policies/information-disclosure-fisheries-management-paper), why does it need to be at that finer resolution?
3. Who will have access to the data that you are requesting?
4. Are you proposing to release any of the data or data products to the public domain, or other parties, including any interim findings? Please provide details.
5. How will data security be maintained?

*Important note: AFMA is bound by requirements of the Commonwealth Privacy Act 1988, the Fisheries Administration Act 1991 and Fisheries Management Act 1991 in how it handles and shares information. We need to be assured that any data disclosed will be handled appropriately and not disclosed without our approval.*

1. How will you ensure all data is destroyed after the project (if required by AFMA)?

To provide feedback on improving this form please email data.request@afma.gov.a